

MCT Programme Council Meeting nr. 3/2019

14. June 2019, 10.00-11.30 (Fjordgata 1, 7010 Trondheim / 103, ZEB-building, Sem Sælands vei 2, 0371 Oslo)

Zoom meeting room nr. 309-209-231 (MCT Programme Council Meeting)

<b>Ordinære saker/Ordinary cases</b>	
V-SAK 1 Saksnr. 5/2019	<b>Approval of the protocol from the past meeting</b>  Document: <ul style="list-style-type: none"><li>• [Protocol] from the meeting 21.03.2019</li></ul> Proposed resolution:  <i>The program board approves the protocol of the previous program council meeting</i>
V-SAK 2 Saksnr. 6/2019	<b>Approval of the invitation and agenda</b>  Proposed resolution:  <i>The notice and agenda are approved</i>
<b>Orienteringssaker/Orientation cases</b>	
Ø-SAK 1 Saksnr. 7/2019	<b>New website for Programme council:</b>  <i>Link</i>
<b>Diskusjonssaker/Discussion cases</b>	
D-SAK 1 Saksnr. 8/2019	<b>Revise last actions to be taken</b> <ul style="list-style-type: none"><li>• Online platform for students to raise issues</li><li>• One person more to report to in addition to student representatives</li><li>• Website on guidelines pre-knowledge required: Deadline July 2019</li><li>• Gender balance</li><li>• Division of courses between NTNU / UiO: NTNU- Deadline December 1, 2019</li><li>• Make elective courses open: Soften requirements (NTNU)</li><li>• Årshjul/Annual planner. Template from UiO.</li><li>• Master supervision: Share guidelines</li><li>• 1-1 appointments with students.</li></ul>
D-SAK 2 Saksnr. 9/2019	<b>Master thesis writing and mobility of students</b>  How many supervisors? Main and secondary?

	Possibility for students to move to the other university. Closer to supervisor?
D-SAK 3 Saksnr. 10/2019	<b>Course evaluations, spring 2019</b>  Updates from student representatives reference group meeting March 25
D-SAK 4 Saksnr. 11/2019	<b>Collision with Nor-Fishing conference in Trondheim every year</b>  Permanently change travel week from 34 to 33 or 35?
<b>EVENTUELT/AOB</b>	
	<ul style="list-style-type: none"> <li>• September exams</li> <li>• Rubric for assignments (for students to know expectations, criteria for evaluation)</li> <li>• MCT rules/expectations for teachers and students</li> <li>• Master file about rules across all the MCT courses</li> <li>• Substitutes for MCT PBM</li> <li>• Next meeting</li> </ul>