

Master's Thesis agreement

1. Personal Data Student

Name:	Nationality:
Telephone:	Date of Birth:
Email:	

2. Educational Background (First Degree / Bachelor's Degree)

At which institution did you take your degree?
Subject / Specialization?

3. Project Leader / Supervisor(s)

Principal Supervisor / Project Leader (name, position, department)
Subject Supervisor(s) (name, position, department) - if different from Principal Supervisor

4. Working Title of the Master's Thesis

--

5. Description of the Master's Thesis Project (Submitted on a separate page)

6. Graduation

In which semester do you plan to graduate?

(Note that as a full-time student the nominal length of the degree should normally not be more than four semesters.)

Do you wish to apply for part-time student status?

(State the percentage of full-time study.)

7. Budget

Funding

Funding of the project - maximum	
Other type of funding	
Sum funding:	

Expenses

HUNT data (set rate at NOK 5 000,-)	
Travels and accommodation	
Equipment	
Other, specify:	
Other, specify:	
Sum expenses:	

To be filled out by the Principal Supervisor (Project Leader)

The project must be approved by the Regional Committee for Medical and Health Research Ethics (REK)

Yes No

If no, why not?

Have you conducted a risk assessment of your project?

Yes No *(it has to be done before the project can be approved)*

The person responsible for the research (head of department or head of clinic) has been oriented about the project?

Yes

Name(s) of the person(s) responsible for the research:

Terms of Agreement

The student and supervisor(s) are equally responsible for initiating counselling sessions. Full-time students are entitled to an amount of counselling equalling 50 hours, including preparation.

The principal supervisor (project leader) is the student's contact person at the department. The principal supervisor should be able to assist the student with academic as well as practical issues related to the master's programme.

The subject supervisor(s) should primarily be of assistance in issues related to the master's thesis project. This includes giving advice and guidance regarding topic / research question, literature, data collection, methods, and practical issues.

If the principle or subject supervisor(s) have lengthy periods of absence due to research, illness, travel, etc., the Faculty of Medicine and Health Sciences is obliged to appoint new supervisors, if the student wishes so.

If any of the parties bound by the agreement do not follow the terms of agreement, or if the cooperation between the parties becomes problematic for any other reason, the parties bound by the agreement may ask to be released from it. In such a case, the student can ask the Faculty of Medicine and Health Sciences to appoint a new principal supervisor.

In each semester, the student is obliged to give his/her supervisor(s) a formal orientation (written or oral) about the progress of his/her work.

The student is obliged to pay the semester fee, and register as a student every semester. (Registration deadlines are 1. September / 1. February).

Details in this contract can be altered in agreement with the principal supervisor and the programme board.

If the student does not contact his/her supervisor(s) for a period of one semester, the principle supervisor is obliged to contact the student. If the student cannot be contacted, this agreement will be annulled.

If the student wishes to publicize his/her master's thesis (or parts of it), this must be done as a collaboration between student and supervisor(s). Data material collected during the work with the master's thesis project is the property of the Faculty of Medicine. The article will originate from the supervisor's department/institution and must follow standard rules for scientific publication (for instance the Vancouver style).

Signatures

Terms	Date	Signature of Student
I have read - and I am accepting - the terms of agreement and the guidelines for the master's thesis in		
Terms	Date	Signature of Principal Supervisor
I agree to be project leader, according to the project described and the terms of agreement stated above.		
Terms	Date	Signature of Programme Board Chair*
The contract is hereby approved by the programme board for the MCs in		

* If the programme board chair is the student's principal supervisor, another member of the programme board must approve and sign the agreement.